

MINUTES:

Meeting:	HWCB Board Meeting held in Public
Date:	13 th September 2016
Time:	18:00 – 19:30
Venue:	The Warrenfield Room, The Rufus Centre, Flitwick, Beds, MK45 1AH

ATTENDEES:

First Name	Surname	Organisation	Role	Initials
Robin	Smith	HWCB	Chair	RS
Diana	Blackmun	HWCB	CEO	DB
Dave	Simpson	HWCB	Director	DS
Catherine	Davies	HWCB	Director	CD
Linda	Grant	HWCB	Director	LG
Wendy	Toomey	HWCB	Director	WT
Lisa	Wright	CBC	Youth Parliament	LW
Simon	Bailey	CBC	Youth Parliament	SB
Michelle	Bradley	ELFT	Director MH & Wellbeing Services	
Dr Zelpha	Kittler	ELFT	Clinical Lead MH & Wellbeing Services	

APOLOGIES:

None received			
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NO.	NOTES	ACTION
1.	Welcome and Apologies	
	RS opened the meeting and welcomed everyone. No apologies had been received.	
2.	Previous Minutes	
	RS deferred the minutes and actions of the last meeting until after the guest presentation – all agreed	
3.	Michelle Bradley – ELFT Progress Report	
	RS invited MB and ZK to give their presentation. Michelle Bradley and Dr Zelpha Kittler gave a detailed report on ELFT progress since the award the MH services contract to them by BCCG, together with ELFT plans for year 2 change implementation. The report was analysed into the four separate lots of the contract – IAPT; Adult Services; Recovery and	

	<p>Rehabilitation; and CAMHS. The slides used are available on request from HWCB office.</p> <p>ELFT also described the introduction of electronic records (RiO), a system which provided access to the GP medicines record held on SystemOne, and which allowed for the safer and faster treatment of patients admitted to acute services. ELFT were also currently implementing a major training programme across the board focused on staff always seeking continual improvements in all their interventions and treatment actions.</p> <p>The meeting congratulated ELFT on achieving an Outstanding rating from the recent CQC inspection. This level of performance is highly unusual amongst MH trusts nationally</p>	
4.	Youth Parliament Update	
	<p>LW and SB updated the meeting on the recent Youth Parliament elections. Our two former representatives – Chloe Gray and Stephen Dawkins had both decided not to stand for re-election so that they could concentrate on their academic work. New Youth Parliament members were shortly to consider representation on various bodies, including Healthwatch. There was optimism that the HWCB Board role would be attractive to individuals. The continuing priority concern for Youth Parliament was mental health support and services for young people. Michelle Bradley noted the high level of self-harm cases in Central Bedfordshire when compared with national figures.</p> <p>The meeting discussed how best to involve both Youth Parliament members and HWCB's Young Healthwatch participants in our formal meetings and other activities. The HWCB Board will review options at its next meeting.</p>	
5.	Volunteer Update – CD	
	<p>CD reported on the pressing need to find volunteers urgently to undertake a telephone survey by HWCB for CBC of users of Domiciliary Care Services.</p>	
6.	Other Matters	
	<p>The following summary reports were circulated, and briefly reported on:</p> <ul style="list-style-type: none"> • The CEO report • Enter and View • Management accounts to end August. 	
9.	Close	
	RS closed the Meeting at 19.50	
	Date of Next Meeting	
	<p>Tuesday 13th December 2016 – 6:00pm – 7:30pm Warrenfield Room The Rufus Centre Flitwick</p>	